



June 1, 2023

Dear Parents:

Welcome to the Weekday Preschool at Sugar Hill Church. Our staff looks forward to partnering with you in the development of your child this year. During the summer, our office is not staffed daily, so it is best to send any inquiries via email, and we will answer and/or connect with you as soon as possible.

Your first tuition payment for the 2023-24 school year will be auto-drafted by Procure on July 5th. This payment is required to maintain enrollment for the fall, so please be sure your financial account details are current in your Procure app. If your preferred payment method has expired or changed for any reason, please be sure to update your account information in Procure prior to 7/5/23. If you have questions or concerns, please contact Jill Garrison at jill@sugarhillchurch.com.

Following are some summer and school start-up dates for your planning purposes. These dates and the school supply list will also soon be available on our website if needed at any time.

Please plan to provide a current immunization record for your child (if we do not already have one on file) as soon as possible but not later than August 1st. Immunization forms can be mailed, emailed to our school nurse (donna@sugarhillchurch.com), or faxed (678-636-0081). Please be advised that children are not able to attend school until this requirement is met. If you have questions, concerns, or pertinent health information concerning your child, please contact our nurse, Donna Nowak at donna@sugarhillchurch.com.

We will kick-off the 2023-24 school year with **Open House/Meet the Teacher** on Wednesday, August 30th and Thursday, August 31st, between 9:00 AM - 2:00 PM, with each class offering appointments on one of these dates. Appointments will be staggered throughout the morning. Your child's teacher will call you the week of August 21st to introduce herself and provide you more specific information concerning her class Open House/Meet the Teacher event.

The **first day of school** is scheduled for Tuesday, September 5th, except for our M/W/F and M/W classes, which will have their first day on Wednesday, September 6th.

A list of the school supplies we are asking each family to provide for the upcoming school year is below. Please note that some items are only to be provided by denoted age groups. If you have multiple children enrolled in Weekday next year, you will only need to provide supplies for your oldest child attending. Please be sure to check the expiration of any hand sanitizer purchased to ensure it remains in date for several months. We ask that you bring any school supplies to the Open House/Meet the Teacher event. There will be staff members at the front entry to collect your supplies when you arrive. Your child will, however, need a lunch box/bag, refillable water bottle, and book bag (each labeled with your child's name) to bring to school each day of attendance.

The preschool years are such a precious time in the life of a child and his/her parents. We thank you again for the opportunity to share this year of loving, learning, and growing together with your family. We are looking forward to seeing you soon!

Gratefully,

Julie Whaley
Director, Weekday Preschool
Sugar Hill Church



2023-24 School Supply List

- 2 – Reams White Copy Paper
- 1 – Box Kleenex
- 1 – Roll Paper Towels
- 1 – Container Baby Wipes (Unscented)
- 1 – Container Lysol Disinfecting Wipes
- 2 – Bottles Pump Hand Soap (Preferably Foaming)
- 1 – Bottle Pump Hand Sanitizer
- 1 – Can Lysol Disinfecting Spray
- 1 - Box Gallon Ziplock Bags (*PreK/TK Students Only*)
- 1 - Box Quart Ziplock Bags (*3-Year Old and Younger Students Only*)
- 1 – Box of Crayola “Washable” Markers
- 1 – Box of 8 “Large” Crayola Crayons...*No “Jumbo” size, please*
- 1 – Box of 24 Standard Crayola Crayons
- 1 – Bottle of Elmer’s Glue
- 4 – X-Large Glue Sticks... *No small size, please*

If you have more than one child attending Weekday, you are only asked to provide supplies for your older student.

Please bring these supplies to your class Open House/Meet the Teacher event on either August 30th or August 31st.

**Thank you so much for your support...
We are so grateful for you and look forward to an amazing year together!**